EXECUTIVE COMMITTEE MEETING

MINUTES

**December 2013**

Date: December 10, 2013

Place: Waterloo Restaurant, Akron, Ohio

Present: Buchanan, Richard RLBuchanan@neo.rr.com

 Osterhout, Robert ROsterPE@gmail.com

 Pechenuk, Walt WPechenu@cs.kent.edu

 Philips, Dean philipsd@firstenergycorp.com

 Voss, Robert rvoss@neo.rr.com

 Sproat, Vernon vsproat@sssnet.com

The meeting was called to order at 6:10 p.m. by Robert Voss, Chair of the Akron-Canton Section of IEEE.

### Introductions

Self-introductions were made as all present were familiar with each other.

### Minutes of Last Executive Committee Meeting (Dean Philips)

The minutes of the November 2013 Executive Committee Meeting were mailed out prior to the Executive Committee Meeting and copies were presented to anyone that needed such at the meeting.

***Motion to approve the November 2013 Executive Committee Meeting Minutes, as corrected, as made by Robert Osterhout; second by Rick Buchanan, motion passed.***

### Treasurer’s Report (Rick Buchanan)

The November 2013 Treasurer’s Report was mailed out prior to the Executive Committee Meeting and copies were presented to anyone that needed such at the meeting.

Income has been up a little due to an increase in the section rebate.

The report was reviewed, with a note that anticipated PACE funds, approximately $240, have not been received from National yet. The Section is running ahead of budget.

Rick noted that there is still $85 in uncashed science fair awards from last year’s events. There were $75 in uncashed awards last year.

***Motion to approve the November 2013 Treasurer’s Report was made by Dean Philips; second by Vernon Sproat; motion passed.***

Rick will put together a draft budget for the next executive committee meeting.

### Website (Shannon Whalen)

Shannon provided an e-mail update on the web site; the website is up-to date.

### Student Chapter – University of Akron

No report.

It was noted that the Students would like to bring back the Student Paper Contest, and were looking for guidance on how to get this even started again.

### PES (Dean Philips)

PES will be looking for at “Arc Flash – Utility Perspective” or “Outage Visualization” as potential January meeting topics.

Rick recommended looking at a presentation on the new FE Control Center (Juan Robinson) as a topic as well. Juan presented at the EFO conference in November.

### Computer Society

No report.

### IAS (Rick Buchanan)

No report.

### PACE (Bob Osterhout)

PACE will be looking for judges for three science fairs, and providing cash awards for two of those fairs as follows.

* **Jan 25** - Akron Public Schools Science and Technology Expo (Science Fair) – four judges and $200 in awards;
* **Feb 1** - Northeast Ohio STEM Science Fair @ Kent State - judges
* **Mar 15** - Western Reserve District V Science Fair @ The University of Akron – four judges and $200 in rewards.

Bob is looking to repeat the Grade Elevation Workshop in 2014; this time, consisting of two sessions, one to assist prospective members on putting together their request, and the second to generate the necessary referrals.

### Membership (Dean Philips)

No report.

The board meeting recessed at 6:30 pm for dinner and resumed at 7:00 pm.

### ACESS (Bob Osterhout)

ACESS needs to invoice member societies for dues ($0.35 per member at 679 members).

***Motion to approve the payment of ACESS dues was made by Bob Osterhout; second by Dean Philips; motion passed.***

Joint Societies Meeting

January 13 will be a program “Major Applications of High Performance Composites Focusing on Materials, Properties, and Fabrication.” Additional information: meeting is being hosted by SPE; at Quaker Station; speaker is Andy Rich, President and Principal Researcher at Element 6 Consulting.

Bob is looking for IEEE to host the Joint Societies Meeting in April (22, 23, or 24) on the topic of research and development being performed within the Country. The presenter will be Dr. Thompson.

Bob also discussed the upcoming science fairs (see PACE report).

ACESS Membership Workshop

The concept of an ACESS membership workshop was discussed, where member societies would share success, failures, and struggles regarding their approaches to developing and sustaining membership. A date in February or March was proposed.

### Student Chapter - Stark State (Verne)

Robert Voss requested Verne check on the date the scholarship funds are due for the Outstanding Student Award.

Vernon noted Stark State has developed a solar lab that could be the focus of a spring meeting, although the lab is currently undeveloped.

The Stark State robotics team is also active; that team has made presentations as a chapter meeting in the past. Robert asked Verne for some assistance on establishing contact with the advisor.

### CJEC (Richard Buchanan)

CJEC’s plans for the Canton area Engineer’s Week Banquet are coming together, it will be held on Wednesday February 19, 2014; at Skyland Pines. CJEC will be awarding four $500 scholarships to Start State students, and up to two $1000 scholarships to students attending an accredited engineering school.

***Rick Buchanan moved to provide $250 for a scholarship for CJEC to award at this banquet; Bob Osterhout seconded; the motion passed.***

CJEC is establishing a relationship with Mount Union College, who just started an Engineering College. Dr. Osama Jadaan, Chair of the Department of Engineering, is their liaison with the College. A tour of the Mount Union facilities is being considered for early 2014.

Rick also recommended Fuel Cells as a future topic (Vernon would be contact), possibly for a March meeting, joint with CRSPE.

CJEC is looking at the possibility of becoming more of a coordinating organization for member societies (similar to ACESS).

### Akron Engineers’ Week

No report.

### Meetings Schedule

December 14, 2013 – Section Meeting

January 2014 – PES Meeting 3rd week, (Dean to check)

February 2014 – Engineering Week Banquets (Akron & Canton)

April 2014 – Joint Societies Meeting (IEEE Host)

May 2014 – Stark State Solar lab tour?

### Old Business

### New Business

### Adjournment

***Adjournment moved by Walter and second by Dean, the meeting was adjourned at 7:30 p.m.***

//sig//

Dean E. Philips

December 31, 2013